

SIMON P.A.



ENTERPRISES

A Member Of



THIS DJ IS INSURED & LICENSED
TO VERIFY CALL 07092 863173

Professional Discotheque & Entertainment Services

Simon P.A. Business Contact No: - **07850 920 470**

Booking Form

This form is to verify that we have been contracted to provide disco entertainment for the following:-

Customers Name:

Telephone No:

Address :

Date of Function:

Venue of Function:

Purpose of Function:

Main Event starting from :

Until:

Cost of Function :

Deposit of

Balance of

I agree that all the above details are correct, have read the conditions of this contract listed overleaf and that the balance of cost will be paid to the operator at the BEGINNING of the function.

Customers SignaturePrint Name(s).....

Deposit by BANK TRANSFER :

BANK DETAILS – NATWEST DEWSBURY

SORT CODE 52-30-29

ACCOUNT NUMBER – 12508268

ACCOUNT NAME – MR SP ASQUITH

PLEASE PUT YOUR NAME AND DATE AS REFERENCE FOR BANK TRANSFERS

Please sign and return a copy of this form (retaining a copy for yourself) to

Simon Asquith, 49, PYENOT GARDENS, CLECKHEATON BD19 5AU

Please recognise that functions cancelled without 28 days notice will be liable for the full fee.

PLEASE ATTACH ANY SPECIAL REQUIREMENTS TO THIS FORM BEFORE RETURNING IT TO US.

Terms & Conditions

- Please ensure that the correct balance of payment is paid in cash direct to your DJ on arrival at the function.
- If you have any special requirements i.e. first dance etc, please attach them to the signed copy of this form before you return it.
- Any cancellations or notified changes must be made at least 28 days prior to the date of event. If you fail to cancel your booking before this date you will be charged the full fee.
- Any cancellation made one calendar month or more before the date of the event will forfeit any deposit already paid. We reserve the right to cancel any contract at any time with the full fee still payable.
- If any additional time is required before or after the times listed overleaf i.e. continuation of event, early speeches etc, then this will be charged to the client at an additional cost of £50.00 per hour or part hour. To facilitate an extension or continuation the DJ must be paid in cash immediately for your event to continue.
- Paying a deposit for your event or function is a 100% binding guarantee of contract. Any non payment of a deposit could allow us to change our work schedule without prior notice. We reserve the right to ask you to check your deposit has been paid at no cost to ourselves should any confusion arise with deposit payment.
- The hirer / booker is also responsible for any damage to our equipment caused by any person at your event. You will be charged for the full cost of any repairs required. You will be advised of any damage as soon as it is caused.
- We do not tolerate violent, aggressive or abusive behaviour from anyone under any circumstances. We also reserve the right to terminate our services at any time that we feel our personal safety is under threat. We do not take responsibility for ejecting any unwanted persons from any venue. This is the responsibility of the venue / organiser.
- You will be advised of any problems that we may have in this respect with any of your guests.
- In the event of fire, flooding, public disturbance, terrorist activity or any other threat to the public, we will not be responsible to help in any way or evacuate any venue or building where we are present and / or working within, unless the fire regulations for the venue specify otherwise. This would usually incur a vocal announcement.
- Failed payment of any fees owed within 14 days after the date of the event will result in pending legal action.
- We need roughly 1 hour to enter a venue and set up prior to the start time & also a similar time allowance at the end of the night to pack up. This time can be reduced if access is good and we are familiar with the venue.
- Please ensure that access to the venue (marquee etc) is within 20m of any parking area as this will speed up the loading / unloading process.
- If you are booking other entertainment (e.g. Singer, comedian, band etc) as well as hiring ourselves, please consider & think about the amount of space available and where you are going to put the disco. Speaker location is usually best if it is no greater than 10 metres either side from the position of the presenter.
- We reserve the right to refuse to continue any event should the area allocated to setup be deemed unsafe to ourselves and the invited guests. This also applies at the risk of working within wet or damp conditions at the location which as a result may endanger the electrical safety regulations or if the mains power requirements are insufficient or unsafe & do not comply with IEE regulations.
- We reserve the right to substitute alternative entertainment should uncontrollable circumstances on our part dictate the need to do so.
- We will not be responsible for any damage or loss to private or public property caused by invited guests or members of the public
- All equipment that is used is checked prior to arrival & has been fully tested for safety by a qualified electrical / electronics engineer. If we are linking our equipment within a fixed in-house audio system, we may reserve the right to refuse to do so if the equipment is considered by ourselves to be unsafe or liable to cause damage to any component linked to it.
- We ask all person's who hire our services that have booked a long time in advance to contact us around 28 days prior to the event. This is to ensure us that firstly that none of your plans have changed & also this will give the added benefit of keeping us informed of any special instructions or last minute requirement..
- All bookings should be taken on the understanding that the venue is in possession of the necessary entertainment license. We are not responsible if the venue is found to be in breach of the terms of their license.
- If you or your venue require copies of our Public Liability Insurance or Electrical Test Certificate (PAT) prior to the event please let us know and we would be happy to send these on.
- It is your responsibility to ensure any specific music (1st dance etc.) is supplied to us in advance.